**Workforce supply, future demand and gap analysis**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Location** | **Job family** | **Job title** | **Employment status** | **Current headcount** | **Future planned headcount** | | | | **Resignations / retirements** | | | | **Gap headcount** | | | **Comments** |
| **F  Yr 1** | **F  Yr 2** | **F  Yr 3** | **R  Yr 1** | | **R  Yr 2** | **R  Yr 3** | **G  Yr 1** | | **G  Yr 2** | **G  Yr 3** |
| E.g. Ipswich | Administration | Admin officer | Full-time | 1 | 1 | 1 | 1 | 0 | | 0 | 0 | 0 | | 0 | 0 | Talk to Jane to see if interested in Mary’s role when she retires |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |