

# Workforce Planning Connect

**Right Skills. Right Time.**

An introduction to  
workforce planning



**CCIQ** Powering  
business  
potential

**Jobs  
Queensland**



## is workforce planning helpful for?

SMEs who are ready to:



build **capability** in workforce planning



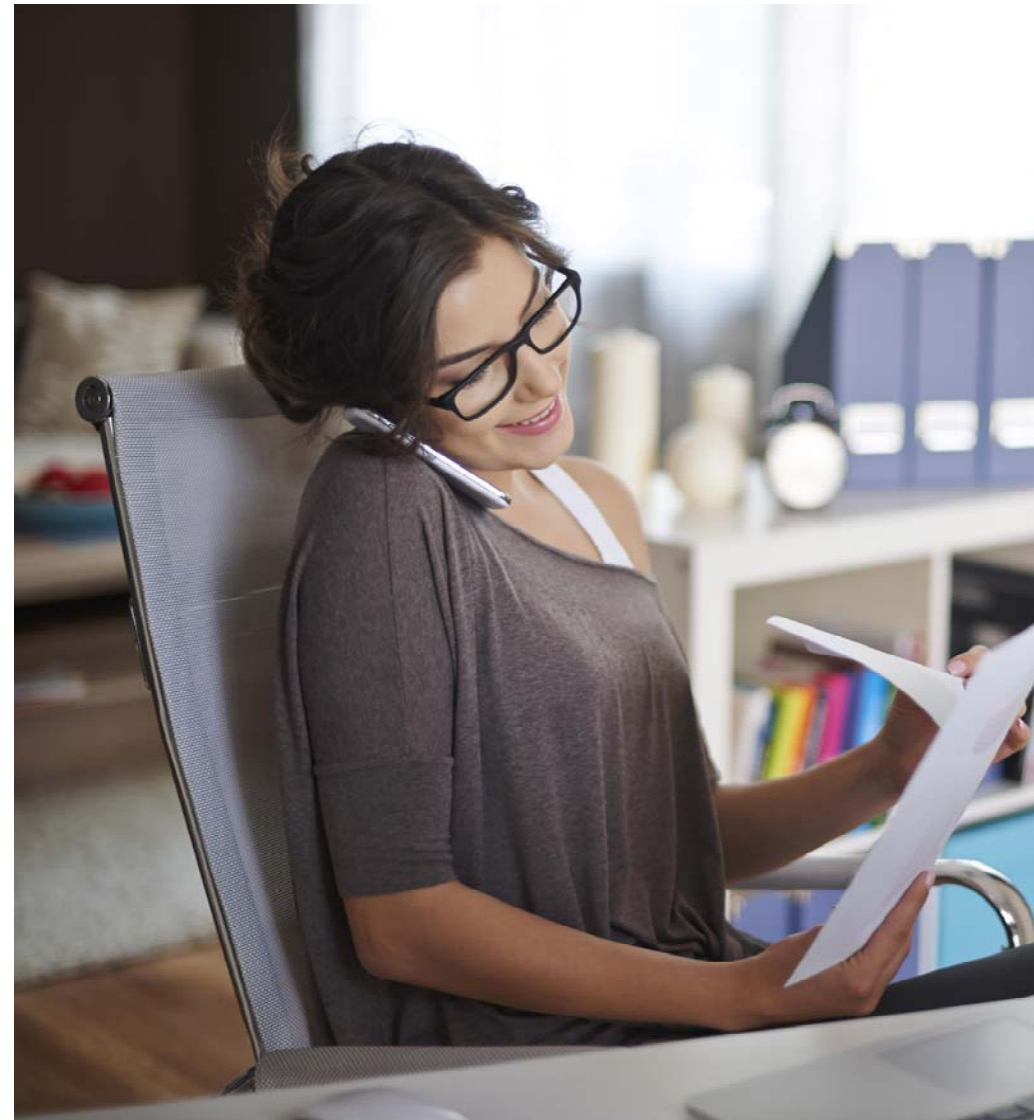
respond to **changes** in staffing



explore **growth** and expansion



start planning for the **future**



**WHY**

# is workforce planning important for small businesses?



**REDUCE**



**IDENTIFY**



**ATTRACT**



**IMPROVE**



“Workforce  
planning is  
about getting  
the right **people**  
with the right  
**skills** in the right  
**roles** at the right  
**time.**”



# WHAT

## does workforce planning involve?

Four key stages



START



GATHER



IDENTIFY



IMPLEMENT



# HOW

## do I make the most of workforce planning?





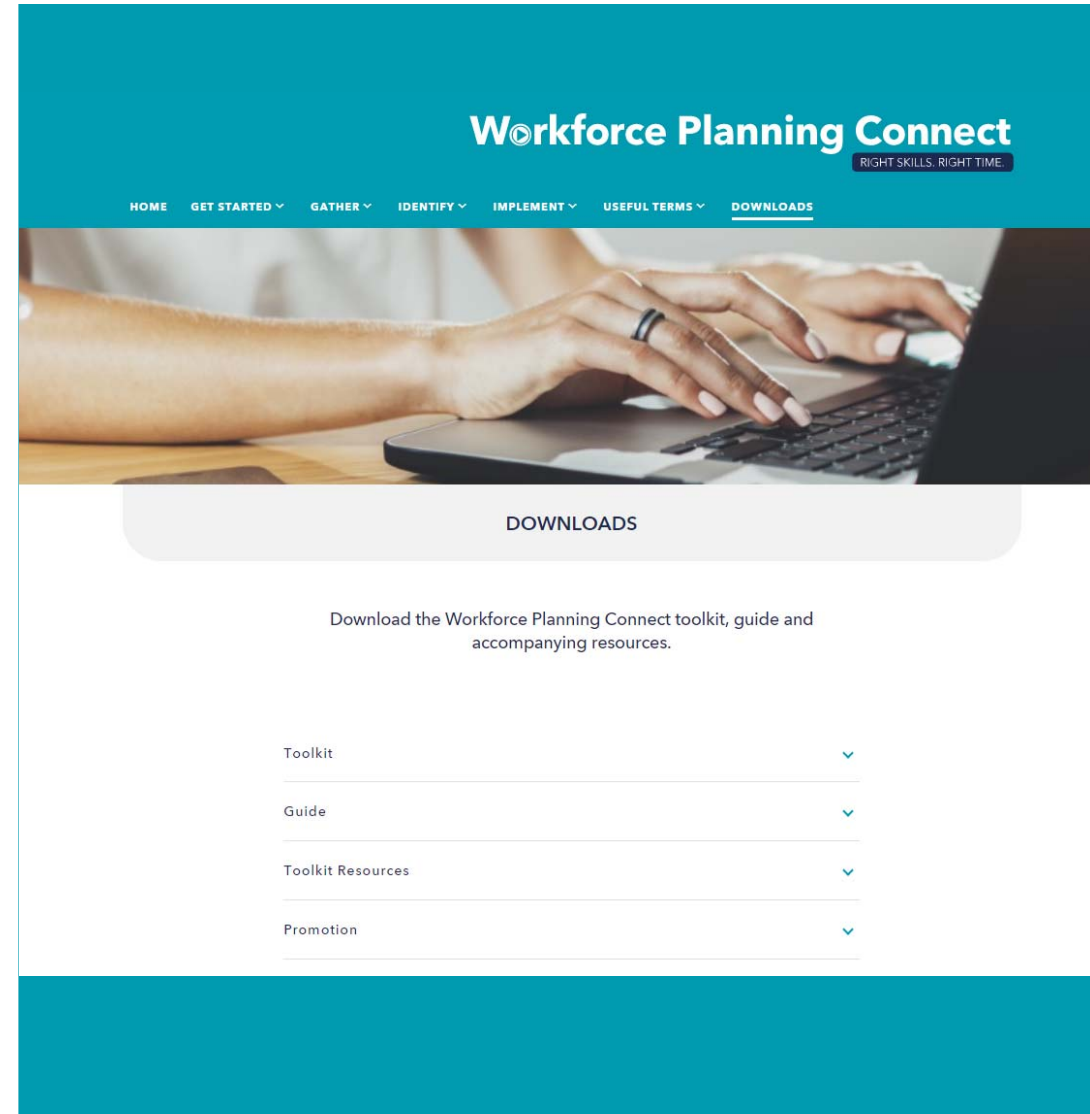
do I start?



visit the website



download the toolkit



# Workforce Planning Connect



[www.jobsqueensland.qld.gov.au/wpc](http://www.jobsqueensland.qld.gov.au/wpc)

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