



ANTICIPATING FUTURE SKILLS SERIES

# Administrative and Support Services

The Administrative and Support Services industry engages in performing routine support activities for the day-to-day operations of other businesses. These activities include office administration, employment and travel services, call centres, building cleaning, pest control, gardening and packaging services.



By 2025-26, it is projected that there will be:

**90,796** people employed in this industry in Queensland

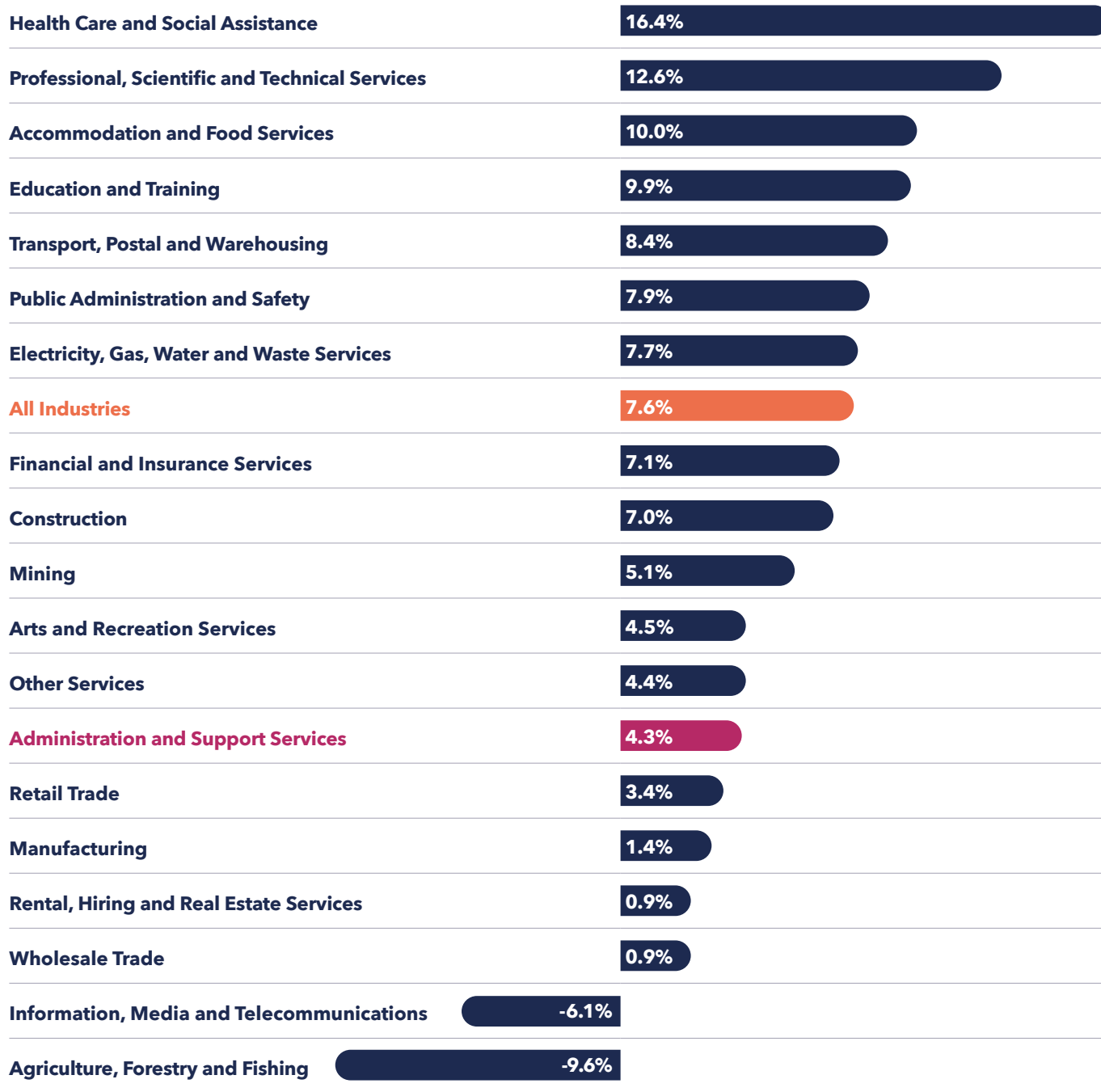
**+3,728** additional people employed since 2021-22

By 2025-26, the four largest Administrative and Support Services subdivisions will be:

Subdivision	People employed	% of industry workforce	% change from 2021-22	Largest occupational groupings
<b>Building Cleaning, Pest Control and Gardening Services</b>	<b>49,248</b>	<b>54.2</b>	<b>↑5.6</b> (+2,621 people)	<ul style="list-style-type: none"> <li>Commercial Cleaners</li> <li>Domestic Cleaners</li> <li>Gardeners</li> </ul>
<b>Employment Services</b>	<b>20,322</b>	<b>22.4</b>	<b>↑10.3</b> (+1,892 people)	<ul style="list-style-type: none"> <li>Human Resource Professionals</li> <li>Human Resource Managers</li> <li>General Clerks</li> </ul>
<b>Other Administrative Services</b>	<b>11,514</b>	<b>12.7</b>	<b>↓4.3</b> (-516 people)	<ul style="list-style-type: none"> <li>Conference and Event Organisers</li> <li>General Clerks</li> <li>Call or Contact Centre Workers</li> </ul>
<b>Travel Agency and Tour Arrangement Services</b>	<b>7,876</b>	<b>8.7</b>	<b>↓7.7</b> (-655 people)	<ul style="list-style-type: none"> <li>Tourism and Travel Advisers</li> <li>Retail Managers</li> <li>Gallery, Museum and Tour Guides</li> </ul>

As these projections are high level, indicative and subject to change, it is recommended that the focus be on employment trends rather than the numbers in isolation.

**By 2025-26, employment in Administrative and Support Services is projected to have the 13th fastest growth of all industries in Queensland.**



**Employment in this industry tends to be strongest in regions with significant tourism.**

Region	New jobs in 2025-26	% of regional workforce
Brisbane	905	3.0
Cairns	294	3.7
Darling Downs - Maranoa	40	2.0
Central Queensland	361	2.6
Gold Coast	-251	3.9
Ipswich	144	2.8
Logan - Beaudesert	316	3.5
Mackay - Isaac - Whitsunday	47	3.2
Moreton Bay - North	188	3.2

Region	New jobs in 2025-26	% of regional workforce
Moreton Bay - South	180	3.1
Far North	10	2.3
Outback - North	5	1.8
Outback - South	2	2.8
Sunshine Coast	586	3.6
Toowoomba	154	2.4
Townsville	328	2.8
Wide Bay	420	2.9

**For more detailed analysis and to access interactive data tools, visit [www.jobsqueensland.qld.gov.au/afs](http://www.jobsqueensland.qld.gov.au/afs)**

